



Rotary International
 District 6420
 Global Grant
 Quick Reference Guide
 2011-2012

Qualifications & Prerequisites

1. To qualify, your club President-Elect must attend a Grant Management Seminar (**GMS**) for the Rotary Year in which you apply for the grant. Your Grants Chair must also have attended on **GMS**.
2. Your club President and President-Elect (in office at the time of the **GMS** must sign The Rotary Foundation Memo of Understanding (**MOU**).
3. Your club must be current on reporting for any and all of your open and completed grants.
4. You must have a Host Partner.
5. Your Host Partner club and district must also be qualified under the TRF Future Vision Pilot District and Club plan and current for all open and completed grants.
6. Your club must have given to the TRF Annual Programs Fund during the last Rotary year

D-6420 Future Vision Pilot Global Grant Requirements

1. Your project must result in a minimum TRF match of \$15,000, i.e. a \$30,000 project. This is based on TRF match of .5/1 of Rotary club cash and 1/1 match of DDF to add up to your project total amount.
2. Your project must be implemented in one of the other Future Vision Pilot Districts outside the U.S.A.
3. You must have a Host Rotary Club or District Partner In the district where the project will be implemented.
4. The Host Partner must contribute a minimum of \$100 U.S. denomination to the project but the suggested contribution is \$300 U.S.D.
5. The project must fall within one or more of the 6 Rotary International areas of focus:
 - a. Peace & Conflict Resolution
 - b. Disease Prevention & Treatment
 - c. Water & Sanitation
 - d. Maternal and Child Health
 - e. Basic Education & Literacy
 - f. Economic & Community Development

6. The project must reflect the needs and wishes of the receiving community (needs assessment).
7. You must work with a District Grant Subcommittee (**DGS**) which is the District Grants Chair, the District Foundation Chair and the District Governor. Use the Global Grant Consultant (**GGC**) as a mentor through the Global Grant proposal and application process. Requests for **DDF** funds must be made before the proposal is submitted.
8. You must form a club committee of at least 3 D-6420 Rotarians from your International Partner club who will serve as project contacts and accept reporting responsibility.

District 6420 Global Grant Proposal & Application Process

Note: Global Grant Proposals and Applications are completed online via the Rotary International web site.

1. Log into www.Rotary.org Member Access using your email address and password.
2. Select: **Future Vision Pilot Site**.
3. Under Global Grants, Proposal, select: **Create a New Proposal**.
4. Use the list of Resource Links on the right side of the screen to answer many of your questions before and during the process. Also talk to your **GGC**.
5. Before you hit the **Submit** button, your **GGC** must bring the proposal to the **DGS** for review and approval. You, the proposal writer, are the only person who is able to see your proposal on line. You should save and print a PDF copy of your proposal, send a PDF to your **GGC** for submission to the **DGS**.
6. After the **DGS** approves the proposal you will **Submit** it to TRF for their review and approval.
7. When TRF approval is given, you can begin the Global Grant Application Process using the same process as before but select: **Global Grant Application** instead of Proposal. Use your **GGC** for assistance.
8. Complete all sections of the application with the help of your **GGC** if necessary.
9. When finished, provide copies of all sections of your application to your **GGC** just as you did with the proposal. Submit the application to the **DGS** for approval of **DDF** funds.
10. After the **DGS** approves the application you will need electronic approvals from the host project contact. If the host district is contributing **DDF**, their District Governor and District Rotary Foundation Chair must also provide electronic approvals. Then, the D-6420 District Governor and District Rotary Foundation Chair will also provide approvals.
11. Now, you can submit the application to TRF for approval.

District 6420 Global Grant Funding Guidelines

It will be at the discretion of the **DGS** how much DDF will be applied to a Global Grant. DDF funds will vary from year to year dependant on the District Annual Fund Foundation giving from 3 years past.

You can partner with other Qualified Future Vision Pilot clubs and Future Vision Pilot Districts to increase cash and DDF available for a project. TRF will match all Future Vision Pilot club cash on a .5/1 ratio and all DDF on a 1/1 ratio. The minimum match request they will consider is \$15,000 U.S. and up to \$500,000 with additional levels of competition and TRF approval applied beyond a TRF award of \$50,000.

Please review the Global Grant Business Cycle on the Rotary International Future Vision link for more information.

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Grants Chair: PDG Bob Newlon, Oregon Rotary Club

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DRFC: Elise Cadigan, Rockford Rotary Club

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Global Grant Consultant: Jane Goetz, Ottawa S/R Club

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